

**ERIE 2-CHAUTAUQUA-CATTARAUGUS BOCES  
EDUCATIONAL FOUNDATION, INC.**



**ANNUAL REPORT  
FOR THE FISCAL PERIOD OF  
JANUARY 1, 2020 THROUGH DECEMBER 31, 2020**

## **Introduction**

The Erie 2-Chautauqua-Cattaraugus BOCES Educational Foundation, Inc. (the “Foundation”), was incorporated in August 2016 as a not-for-profit, community-based organization established to support and enhance educational opportunities for Erie 2-Chautauqua-Cattaraugus BOCES (“E2CCB”) students. In furtherance of its mission, the Foundation pursues donations and grants to create opportunities for BOCES students and component districts.

The Foundation’s Board of Directors for the 2020 fiscal year were:

	<b>Name</b>	<b>Term Expiration</b>	<b>Office</b>
1.	Michael Munley	December 31, 2022	President
2.	Jane Dickerson	December 31, 2023	Vice President
3.	Louann Laurito-Bahgat	December 31, 2021	Treasurer
4.	Jen Osborne-Coy	December 31, 2022	Secretary
5.	Ed Tierney	December 31, 2020	
6.	Bob Hartz	December 31, 2021	
7.	Jane Burzynski	December 31, 2021	
8.	Cindy Marx	December 31, 2022	
9.	Pat O’Connor	December 31, 2022	
10.	Joseph Yelich	December 31, 2022	
11.	David O’Rourke	N/A	Ex-officio
12.	Brian Liebenow	N/A	Ex-officio

Pursuant to Article 6 of the By-Laws adopted by the Foundation's Board of Directors, the Foundation shall prepare an annual report, showing in appropriate detail the following:

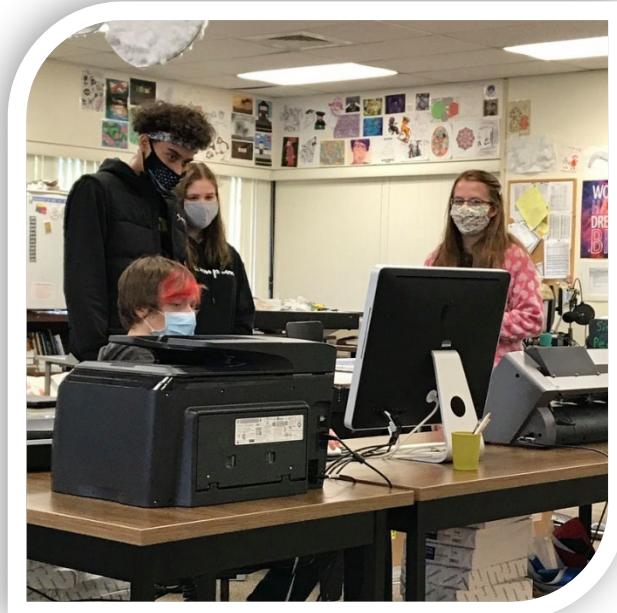
- (i) the assets and liabilities, including the trust funds, of the Foundation as of the end of a twelve month fiscal period terminating not more than six months prior to the meeting (the "Fiscal Period");
- (ii) the principal changes in assets and liabilities, including trust funds, during the Fiscal Period;
- (iii) the revenue or receipts of the Foundation, both unrestricted and restricted to particular purposes, for the Fiscal Period; and
- (iv) the expenses or disbursements of the Foundation, for both general and restricted purposes, during the Fiscal Period.

In accordance with Article 6, this document will serve as the Foundation's Annual Report for the fiscal period of January 1, 2020 through December 31, 2020 ("2020 Fiscal Period").

## **Activities**

In many ways, 2020 was a year unlike any other in recent memory. The COVID-19 pandemic brought much of the Western New York Region, country, and world to a standstill in March 2020, as schools and businesses closed their doors to protect the public health. Schools remained closed through the remainder of the 2019-2020 academic year, shifting to remote instruction models. When the 2020-2021 school year began in the fall, E2CCB and many of its component districts commenced a hybrid model of instruction, combining both in-person and remote instruction in order to maintain adequate social distance.

In addition to the instructional challenges, the COVID-19 pandemic presented fiscal



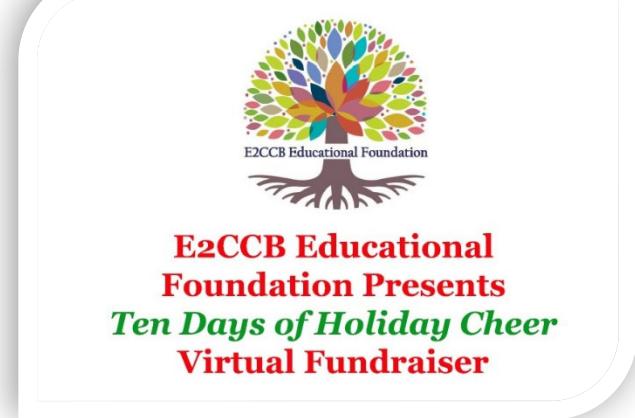
*Students enrolled in the Graphics Technology program at the Hewes Educational Center recently worked together in collaborating "Team Houses" to submit four final T-Shirt designs using the Design Process taught in the program.*

challenges for schools, communities, and families. Although the Foundation was not able to conduct many of the in-person fund raising activities it has in the past, such as the Annual Robert Guiffreda Memorial Scholarship Golf Tournament and the Fredonia Mini-Maker Faire, the Foundation focused on other means to fulfill its mission.

### Donations

During the 2020 Fiscal Period the Foundation continued to seek opportunities to support students and programs within E2CCB. The Foundation maintained its website ([www.E2CCBFoundation.org](http://www.E2CCBFoundation.org)) and continued accepting donations online via PayPal. The Foundation launched its *Ten Days of Holiday Cheer* fundraising campaign completely online. For ten days in December 2020, individuals were asked to donate any amount they could to support

the Foundation's mission. For every \$10 donation, a donor's name was entered once into a drawing for 36 donated prizes, including gift baskets, jerseys, and gift cards. For every \$25 donation, a donor's name was entered three times. The Foundation received donations from 99 generous individuals, resulting in a total of \$3,029 to support students.



For the second consecutive year, the Foundation partnered with the United Way so that E2CCB employees could direct payroll donations to the Foundation. These donations were used to provide student support grants to individual students enrolled in E2CCB programs.

In addition, in late 2020, the Foundation mailed hundreds of letters to businesses, community members, and other prospective donors outlining its mission and soliciting support as part of a fundraising campaign.

## Grants

During the 2020 Fiscal Period, the Foundation continued to focus on administering the grant previously awarded as part of the Workforce Development Challenge. This award has resulted in funding provided by a grant from Empire State Development administered by the Community Foundation for Greater Buffalo. This funding supported the purchase of equipment and supplies for the E2CCB Health Careers Academy & Training Center (HCATC).



Figure 1



Figure 2

*Students in E2CCB's HCATC utilize some of the advanced equipment purchased with funding awarded as part of the Workforce Development Challenge Grant, including a patient simulator (Figure 1) and a geriatric sensory impairment simulator (Figure 2).*

The HCATC will prepare high school students & adults for a career pathway in the healthcare industry, including Licensed Practical Nursing, Phlebotomy Technician, Bilingual Medical Transcriptionist, Certified Nursing Assistant, Personal Care Aide, and Home Health Aide. Due to the size and scope of the Workforce Development Challenge Grant, a great deal of time was devoted to identifying and purchasing equipment and supplies for the HCATC.

The 2020 year witnessed the completion of construction of the new greenhouse at the Academy at Maple Avenue in Cassadaga (Figure 3). The purchase and construction of the greenhouse was funded by grants awarded by the Northern Chautauqua Community Foundation and the Garman Family Foundation. Students began using the greenhouse to enhance their knowledge of environmental studies. Through the exploration of horticulture and aquaponics while exploring careers in these fields of study. Many of the Academy's students also participated in the Farm-to-Table experience growing vegetables as part of their studies.



Figure 3



### Opportunities

As in prior years, during the 2020 Fiscal Period much of the Foundation's efforts have been behind the scenes, working with teachers, counselors, and principals to ensure students have the opportunity to participate in learning. Through request forms, the Foundation assisted students in taking full advantage of the many career-focused E2CCB programs. These requests are used to offset the expense of resources and materials a student needs to successfully complete a program and move towards a career.

Some of the requests that were received and fulfilled during the 2020 year included:

- Respirators, safety glasses, work shirts and paint suits for multiple students enrolled in the auto body program;
- Metal scribe, gloves, safety goggles, fire proof jacket, tape measure and steel toe boots for a student enrolled in the welding program;

- Non-slip shoes for a student enrolled in the culinary program; and
- Mannequins and required textbook for a student enrolled in the cosmetology program.

At other times, the Foundation has worked with nurses and counselors to help students get the basic resources necessary just to attend school.

During the 2020 year, the Foundation received and fulfilled requests for students in need of clothing; winter gloves, boots, hats and coats; and personal hygiene supplies such as undergarments, toothbrushes, toothpaste, deodorant, and shampoo. While these items appear insignificant, they are often the reason a student is able to continue attending school.

In addition to supporting students through the student support grants, the Foundation awarded scholarships of five hundred dollars (\$500) each to five E2CCB students as part of the Robert Guiffreda Scholarship program. Robert Guiffreda, former District Superintendent of E2CCB, dedicated his life to education and the well-being of children. In his honor, several students are awarded scholarships to continue their education.



*Ormsby Educational Center students enrolled in the Emergency Medical Services, Criminal Justice and Health Career programs recently experienced an in-person visit by Mercy Flight. Students heard from members of the crew, including a flight nurse.*



*Due to COVID-19 restrictions, SkillsUSA students were unable to attend an in-person competition in Syracuse. Thankfully, students were able to compete virtually.*

During the 2020 year, the Foundation also administered the Christopher T. Kerr Memorial Scholarship, an annual scholarship awarded to a graduating senior currently enrolled in the culinary arts program at E2CCB that shares the late Christopher Kerr's passion for the culinary arts.

## **Assets and Liabilities**

Exclusive of grant awards, the Foundation's total income for the 2020 Fiscal Period was twenty-six thousand nine hundred thirty-eight dollars and 93/100 (\$26,938.93). During the 2020 Fiscal Period, the Foundation expended seven thousand, five hundred twelve dollars and 68/100 (\$7, 512.68).

At the conclusion of the 2020 Fiscal Period, the Foundation's Assets amounted to twenty thousand, eight hundred forty-seven dollars and 01/100 (\$20,847.01). A more detailed description of the income and expenses for the 2020 Fiscal Period is set forth in the attached Profit and Loss Statement.

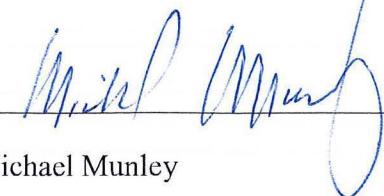


## **Forward Thinking**

As the 2021 Fiscal Period is underway, the Foundation looks to expand its efforts to secure additional donations and grants from a broader network of donors.

*WNY P-TECH National Honor Society students created and provided tours to freshman in order to help answer any questions prior to the pathway selection process. Students select a pathway during their sophomore year: Mechanical Technology with specialization in Computer Aided Design & Drafting; Mechanical Technology with specialization in Machine Tool; or Welding Technology.*

I, Michael Munley, as President of the Board of Directors of the Erie 2-Chautauqua-Cattaraugus BOCES Educational Foundation, Inc., hereby verify the above Annual Report in accordance with Article 6 of the By-Laws adopted by the Board of Directors.



Michael Munley

Sept. 8<sup>th</sup> 2021

Date

I, Louann Laurito-Bahgat, as Treasurer of the Board of Directors of the Erie 2-Chautauqua-Cattaraugus BOCES Educational Foundation, Inc., hereby verify the above Annual Report in accordance with Article 6 of the By-Laws adopted by the Board of Directors.



Louann Laurito-Bahgat, CPA, CFE

Sept 10, 2021

Date